



Pre-Vacation Checklist



One Month Before Vacation

- Make reservations for vehicle rental, if necessary
 - Check auto insurance coverage on vehicle rental
 - Set up folder for travel information, confirmations, tickets, etc.
 - Ask friends for advice about your destination
 - Sign up for relevant travel reward accounts
 - Watch YouTube videos about the lodging, beach, and attractions
 - Read through general destination information online
 - Can we use any other travel benefits? AAA, corporate discounts?
 - Ask everyone in the family what they want to do on the trip
 - Estimate the budget for the trip
 - Schedule any hair cuts and nail appointments, refill prescriptions
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Two Weeks Before Vacation

- Try on clothes and shoes for trip and plan outfits
 - Make a list of everything that needs to be packed
 - Have maintenance done on car before road trip, oil change, air up tires
 - Roughly plan the schedule of the trip
 - Research restaurants and print menus
 - Check Groupon or Travelzoo for any restaurant, show, or attraction deals
 - Get out the suitcases and packing cubes
 - Download music, games, apps and movies for the trip
 - Clear unnecessary items from memory on phone
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Pre-Vacation Checklist

One Week Before Vacation

- Pay all bills that will be due during vacation
- Have the mail held at the post office
- Print or save any travel confirmations, verify dates and times
- If flying, log into account and verify the seat assignments
- Make sure all reward account numbers are on the reservations
- Reserve the parking at the airport
- Pack clothes into packing cubes and suitcases
- Refill travel size bottles with shampoo, conditioner, sunscreen, etc.
- Check out library books
- Buy snacks for the travel days, and any for the room
- Make arrangements for someone to check on house while gone
- Check level of heating fuel, call for refill if necessary
- Kids can pack their travel bags or backpacks
- Start checking weather for destination
- Make dinner reservations
- Get cash for the trip, tip money
- Contact bank and credit card company if leaving the country
- Review the family calendar for what's happening after vacation
- Send notes to school explaining absence and request homework
- List the last minute items to pack on the last day at home
- Plan the first day and evening at the destination
- Plan meals for the last week at home to use up food in fridge



Pre-Vacation Checklist



The Day Before Vacation

- Bring pets to kennel or sitters
 - Check in for flights and print boarding passes
 - Fill car with gas and check tire pressure
 - Pack snacks and beverages for travel day
 - Water plants and flowers
 - Secure outdoor furniture and decor, put away toys left outside
 - Charge all electronics
 - Clean garbage out of car for the road trip
 - Get out clothes for the next day
 - Check weather for destination and any stops along the way
 - Make a back up plan for bad weather
 - Load suitcases into car
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Vacation Day!

- Turn down heat and water heater, turn off a/c and unplug whatever can
 - Shut off water, if necessary
 - Lock all doors
 - Pack last minute items
 - Charge phone and then pack chargers
 - Take one last look around home for forgotten items
 - Throw out perishable food items and remove trash from kitchen
 - Verify that there isn't any water dripping from the faucets
 - Turn off alarm clocks
 - Relax, it's time for vacation!
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